

**ADDENDUM NO. 1**  
**FOR**  
**SANITARY SEWER SERVICES CONNECTION**  
**OF RESIDENCES OF THE TOWN OF SECTION**  
**FOR THE TOWN OF SECTION**  
**CDBG PROJECT NO. SM-CM-PF-16-002**

**JUNE 16, 2017**

TO: ALL PLAN HOLDERS AND INTERESTED PARTIES

SUBJECT: Plans, Specifications, and Contract Documents are hereby amended, modified, and changed as follows:

- I. Reference Contract Documents, Part II
  - A. Add Bidder Information Form to the end of Part II.
- II. An electrician, as licensed by the Alabama Electrical Contractors Board, is required for all electrical work.
- III. A plumber, as licensed by the Alabama Plumber and Gas Fitters Board, is required for work on the service lines between the customer's structure (i.e. house) and the sewer main. This is based on information provided by the Town, the Waterworks, Sewer and Gas Board and officials with the Plumbers and Gas Fitters Board.
- IV. All service lateral piping is to be installed with 4" (min.) bed of crushed stone.
- V. All plastic piping (service laterals, force mains, etc.) to have non-detectable tape and 12 gauge detector wire installed a minimum of 12" above the piping for the entire length of the pipe.
- VI. Reference Part II, Bid Schedule, Page II-3 and Plan Sheet No. 6
  - A. Piping size for IPS is hereby changed from 1-1/2" Ø to 2" Ø for Bid Item No. 7.

- VII. Concrete used to repair city streets that are open cut shall be dyed and colored to match existing asphalt.
- VIII. Contents of septic tanks removed prior to tank closure must be transported to WWTP that will accept the waste for treatment. Section WWTP will not accept this waste material.
- IX. IPS Effluent Main for house #10 has been re-routed around Alabama Highway 35 R.O.W. and along Ryan Street to Manhole #91.
- X. Minutes from the pre-bid conference held June 14, 2017 at 9:00 AM CDST are included as Attachment "A" on pages ADM1-3 and ADM1-5, and are hereby made a part of the Contract Documents.

THIS ADDENDUM ISSUED THIS 16<sup>th</sup> DAY OF JUNE 2017.

LADD ENVIRONMENTAL CONSULTANTS, INC.

*James Payton*

James Payton, P.E.



**ATTACHMENT "A"**

**PRE-BID CONFERENCE MINUTES**

**SANITARY SEWER SERVICES CONNECTIONS OF RESIDENCES**

**OF THE TOWN OF SECTION**

**CDBG PROJECT NO. SM-CM-PF-16-002**

**SECTION TOWN HALL  
72 DUTTON ROAD 88  
SECTION, ALABAMA 35771**

**JUNE 14, 2017, 9:00 AM**

A pre-bid conference for the above referenced project was held at the time and location noted above. A list of Attendees is included below. Darrell Sears of Ladd Environmental Consultants, Inc., Project Manager for the project moderated the conference. Introductions were made by Darrell Sears, naming everyone present.

Darrell Sears described the general requirements of the project and stated the following: The bid opening will be held on Thursday June 22<sup>nd</sup> at 2:00 PM CDST at the Town Hall. The Town will make a decision on awarding the Contract following receipt of bids and schedule a Pre-Construction meeting when the Contracts have been signed. The Construction start date will be agreed to by both the Owner and Contractor as detailed on page IV-6. All bidders should be prepared to meet this schedule. The bond requirement is 5% of the total amount of the bid with no maximum amount (page II-6). Failure to meet this requirement could result in a bid being rejected. Clean-up and testing are an integral part of the contract documents. The project must be cleaned as work progresses. A Business License must be purchased from the Town of Section by the prime contractor and all subcontractors.

A list of the bid items were read from pages II-3.

Kim Erwin of Morton and Associates, Administrator for the project, discussed various requirements of the Alabama Department of Economic and Community Affairs (ADECA). ADECA has provided grant funding for the project. E-Verify is mandated for the successful Contractor. Evidence of registration with E-Verify and completion of the Beason-Hammon Act form in the Contract documents must be submitted (III-9 and III-10) by the successful Contractor. The Section 3 LMI Reporting was discussed. Kim encouraged Contractors to hire local individuals that fall into the low to moderate income category if new hires are needed. However, there is not a requirement to hire any new employees. Also, Contractors are encouraged to solicit work from businesses owned by

female and minorities (DBEs) and must show a diligent effort. Davis-Bacon requirements include paying minimum wages plus fringe benefits in some cases, and certified payrolls must be submitted weekly during the project by the Contractor. Employees on the payroll working over 40 hours per week must be paid overtime. Timeliness of payments was discussed. The State is will not be processing pay requests in July or September this year.

Darrell Sears informed attendees that no questions had been submitted prior to the pre-bid conference. Planned changes to be included in Addendum No. 1 were explained by Darrell.

Terry Linville stated that all electrical work is to be done by a licensed electrician. Terry also noted that the septic tank sludge removed by the Contractor prior to closing the existing septic tanks will have to be carried to another treatment facility that accepts septic tank contents. The Section WWTP will not be available to receive any septic tank contents.

Mayor Hanback stated that the Town will be having a Labor Day celebration and the area around the Town Park and Church Street needs to be in order at that time so as not to create any safety issues or traffic encumbrances. The Mayor also requested that any City streets that are cut for services have dyed concrete colored to match the asphalt poured back. This will be added to Addendum No. 1.

The following question was asked at the pre-bid conference:

1. Question: Is the Contractor required to purchase a business license from the Town of Section to do the work in this contract?

Answer: Yes.

Meeting was adjourned.

LADD ENVIRONMENTAL CONSULTANTS, INC.

PRE-BID CONFERENCE ATTENDEES

Project: Sanitary Sewer Services Connections of Residences of the Town of Section, CDBG Project No. SM-CIM-PF-16-002

Location: Town of Section, Town Hall, 72 Dutton Road, Section, AL 35771

Date: Wednesday, June 14, 2017 at 9:00 A.M. CDST

	Name	Representing	Phone #	E-Mail
1	Darrell Sears	Ladd Env. Cons. Inc.	256-845-5315	darrell@laddenr.com
2	Sam A. Gorman	Morton & Assoc	256-878-5222	dgorman@townofsection.com
3	Justin	Martin & Assoc.	256-878-5222	Justin3557@yahoo.com
4	Levy Limile	Waterworks Board Section	256-899-6698	l.villleterry@yahoo.com
5	Rich Harback	Town of Section	256-599-4533	richharback@gmail.com
6	Anthony Wright	Lambert Inc	256-630-4240	anthony.wright@lambertinc.com
7	Jay Holcomb	Lambert Inc	256 437 9660	jay.holcomb@lambertinc.com
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				

**BIDDER INFORMATION FORM**

THE TOWN OF SECTION  
72 Dutton Road  
Section, AL 35771  
Phone: 256-228-3280

**BASIC INFORMATION TO BE SUBMITTED FOR BID**

The Town of Section encourages all licensed and qualified Contractors to submit bids on public contracts authorized by the Town. In order to assist the Town in reviewing bids submitted, each bidder is requested to complete the following form and return it with the Bid Information disclosed on the form will be used by the Town, its agents, engineers and attorney for evaluation purposes only. If requested, the form will be returned to the bidder once the bid process has been completed and an award has been made.

If this form does not accompany the bid, the Town may not consider a bid submitted without the information requested.

1. Name of Contractor: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Phone No. \_\_\_\_\_
4. Current Number of Persons Employed by Contractor: \_\_\_\_\_
5. Year Company Started: \_\_\_\_\_
6. Type of Business (Corporation, Partnership, Individual, etc.): \_\_\_\_\_
7. Alabama State Licensing Board General Contractor's License No.: \_\_\_\_\_  
Attach copy of license with bid limit and classification(s).
8. Names of all Principals, CEO, President, Vice-President, Treasurer and other officers of Company and No. Years with Company.  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. All former Name(s) of Company (if any): \_\_\_\_\_
10. In the past 5 years, give Names of all former Principal(s), CEO(s), President(s), Vice-President(s), Treasurer(s) or other officers no longer with Company:  
\_\_\_\_\_  
\_\_\_\_\_

11. Were any projects awarded to your Company not completed for any reason? \_\_\_\_\_

Explain if yes. \_\_\_\_\_

\_\_\_\_\_

12. Did any projects completed by your Company within the past 5 years exceed the allotted contract time for any reason? Explain if yes. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

13. Is your Company E-Verified as required by Alabama State Law? \_\_\_\_\_  
Attach E-Verify documentation.

14. Has the Company, its Principal(s), CEO(s), President(s), Vice-President(s), Treasurer(s) or other officers, whether at this Company or not, been involved with any Judgments, Suites, Claims or Litigation in the past 5 year? \_\_\_\_\_. Provide detailed explanation if yes. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

15. Has the Company, its Principal(s), CEO(s), President(s), Vice-President(s), Treasurer(s) or other officers, been bankrupt within the past 5 years? \_\_\_\_\_

16. List three (3) similar projects in detail completed in the previous three (3) years OR otherwise explain your qualification to perform this work. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

17. Provide three (3) references from individuals who are familiar with your work, two (2) of whom must be employees or directors of a public utility. Include name, address and phone number. References should be familiar with quality of work, ability to complete all work per the contract requirements and ability to complete work within established time limits.

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

18. List all projects completed, underway or that have been awarded but not yet begun within the previous one (1) year as a separate attachment. Include name of Owner, approximate dollar amount of work and description of work.

**ADDENDUM NO. 1**

19. List type of work that Applicant typically performs with own personnel (i.e., work NOT performed by subcontractor(s): \_\_\_\_\_

---

---

20. List all proposed subcontractors and the type of work each subcontractor will perform. If you are awarded the project, each proposed subcontractor shall submit a copy of this form for approval by the Owner.

---

---

---

---

---

---